

Kingston Bagpuize with Southmoor Parish Council

Minutes of the Meeting held in the Village Hall

On Monday 8th of May 2017 (after Annual Meeting)

Present	Brian Forster	Stephen Smith	Keith Marley
	Robert Ian Charlton	David Hancox	Josie Allsworth
	Carol Shepherd		
	With 15 members of the public and D.Cllr Eric Batts		
	Commenced 1725	Ended 2210	

- 1. Apologies:** Anda Fitzgerald O'Connor
- 2. Minutes of last meeting:**
 - a. The minutes of 3rd April 2017 were recorded as being accurate records of proceedings after agreeing corrections in paragraph 8(g).
 - b. Matters Arising:
 - (i) Sports Pavilion: Ian Charlton noted that there is a meeting arranged for 15th May 2017 to discuss the latest developments with respect of where the money for the scheme can come from.
- 3. Declarations of interest - none**
- 4. Public Participation**
 - a. Guy Morgan: wishes to complain about two 8 hour power cuts and wanted Parish Council support to furthering the complaint. The owner whose contractors caused the power cuts was in the audience and explained the reasons for the power cuts. Also there continues to be an issue with dog walkers carefully putting dog excrement into bags but then throwing them into the hedgerows! It was noted that the best way is to raise the issue with VOWH.
 - b. Roy Wolfe: with respect of the lease on the sports field, Roy noted that he is aware of correspondence with Virginia Grant in which Elizabeth Oastler was included. Roy wants to know who actually owns the site. In response to this is the Council stated that they would continue to pursue this issue. Also Roy requested that minutes of Parish meetings were put on KBS on-line quicker.
 - c. Mrs Spreadbury (4 School Lane): raised the issue that holes on the recreation ground fence had not been fixed. The Council replied that they had been done. It appears that there are more holes which need to be attended to.
 - d. Jonathan Shorter: wanted a report on progress on the land transfer from Taylor Wimpey and in particular the complaint he had made. The Clerk outlined progress to date which was little due to the lack of information from Taylor Wimpey. The Clerk asked why Mr Shorter has not replied to the offer of a meeting before the complaint was dealt with more formally. Mr Shorter stated that he saw no point in meeting but was sorry that he did not communicate that fact.
 - e. Margo Evans: wished to thank Elizabeth Oastler for her efforts and contributions. Last month Bloor Homes indicated that the hedge removal adjacent to her property was due. There was no response to the Parish Council. When the operatives started cutting the vegetation down Margo was distraught and pleaded for them to stop. Margo was told that she had been informed and yet it appeared that the Consultant said the removal was not to happen according to the plans. The stone wall has listed status which the contractor appeared not to be aware of. Margo wants to have appropriate planting replaced and preferably a close boarded fence put up by the developer to protect here property from the development and road noise.

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- f. Peter Smith: complained about the weed growth on the footpath adjacent to his property which was affecting his fence and garden. Peter wants the Parish Council to undertake the weed clearance. Due to workload pressures this was not done but the Clerk did raise the issue with Oxfordshire County Council (Fix my Street) and they did nothing.

Vandalism is clearly on the increase in the village.

5. Reports from District and County Councillors

- a. There was not a County Councillor report due to the Elections
- b. Cllr Eric Batts:
 - (i) The planning application for the Crossroads will be discussed by the Planning Committee on Wednesday evening and a Parish Council representative is requested.
 - (ii) Revised plans for the Hinds Head have been submitted.
 - (iii) As a result of the general election it is likely that the Better Oxfordshire proposal will be delayed.
 - (iv) Eric is aware of the increase in anti-social behaviour and will be in contact with the Police Commander to try to step up patrols.

6. Planning Applications

- a. The following planning applications were considered:
 - (i) P17/V0662/RM, Land to the east of Witney Road Kingston Bagpuize, Reserved matters application following outline approval P15/V1808/O for the construction of 280 dwellings, access, appearance, landscaping, scale and layout. A number of issues were discussed: fence and shrubbery to Appleby Cottage, Community Funding/ Centre/ Youth facilities, noise from A420 widths of the new roads, emergency access, access issues on Oxford Road, and design of the pedestrian crossing on Witney Road. It was resolved unanimously not to object but raise the issues discussed to be resolved.
 - (ii) P17/V0714/HH, Blenheim Barn Stonehill Lane Southmoor ABINGDON OX13 5HU, Erection of a single storey annex in the rear garden. It was resolved unanimously not to object.
 - (iii) P17/V0863/HH, Eden Cottage Faringdon Road Southmoor, Demolish existing garage and replace with new brick garage. It was resolved unanimously not to object.
 - (iv) P17/V0940/RM, Land at Bullocks Pit Lane Longworth, Reserved matters application following outline application P15/V2920/O - Erection of 4 dwellings. It was resolved unanimously not to object.
 - (v) P17/V1049/RM, Land at Fallowfields Faringdon Road Southmoor Reserved Matters application following Outline Approval (P15/V0251/O) for the erection of 43 dwellings and creation of a new access off Faringdon Road, together with open space and landscaping and ancillary works. It was resolved to place a holding objection until it was clarified which trees were going to be cut down.
- b. For updates on previous Planning Applications see attached note:

7. Accounts

- a. Annual Return 2016-17: Section 1, Annual Governance Statement was approved unanimously.
- b. Refer to Finance Report

8. Correspondence/ Matters arising

- a. Witney Road & Oxford Road (Kingston Bagpuize) Proposed Speed Limit, Road Narrowing & Bus Clearway: the Council feel that the proposal is inadequate and it

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should be designed to a better standard due to the speed of vehicles exiting the roundabout ie the roundabout speed limit should change also. Resolved unanimously to object on those grounds.

- b. The Council has been reviewing the demand and resources of the Clerk's work. It is clear that the demand is greater than the resource. The Council is asked to resolve that the Clerk is permitted to work up to 45 hours per month up until an Assistant Clerk is employed (30-40 hours) at which point the Clerk returns to 35 hours: the Health Report has not been received yet. It was resolved unanimously to allow the Clerk to work 45 hours until the report has been received and then review the issue again in light of its contents.
- c. The way the Clerk's annual leave has been calculated has been reviewed. The method for this year is different, details appended. The Council is asked to resolve to agree these changes: the changes were not agreed but it was agreed that Joise Allsworth would review the calculation with the Clerk.
- d. The Council has received a complaint about the actions and the Clerk and the Council. The Council has not got a formal adopted Complaints Procedure. It is appropriate that one is adopted to allow a fair assessment of the complaint. The Clerk tabled a procedure based on comments received from Councillors. It was resolved unanimously to accept is as written.

9. Working Groups

- a. No reports

10. Next meetings

- a. 15th May 2017 Swallow Room: Parish meeting
- b. 5th June 2017 Swallow Room: Ordinary meeting
- c. 19th June 2017 Swallow Room: extra meeting if needed
- d. 3rd July 2017 Swallow Room: Ordinary meeting

SIGNED

DATE:

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PLANNING APPLICATION UPDATES

The following planning applications were approved:

- (i) P16/V1513/FUL, Tall Trees 11 Rimes Close Kingston Bagpuize ABINGDON OX13 5AL, Erection of a detached dwelling. Corrected location plan received 01 March 2017.
- (ii) P16/V2886/FUL, Wayside House Beggars Lane Longworth OX13 5BL, Erection of 3 detached dwellings (Amended plans and arboricultural report received 20 February 2017)

The following planning application were withdrawn:

- (i) P16/V3099/FUL, Weybread Cottage Faringdon Road Longworth ABINGDON OX13 5HN, Replacement dwelling

The following planning application notices:

- (i) P17/V0774/DIS, John Blandy Primary School Laurel Drive Southmoor ABINGDON, Discharge of conditions 4 - car parking area, 5 - construction traffic, 6 - landscaping scheme & 8 - sustainable drainage scheme on application ref. P16/V2046/FUL Expansion from 1FE to 1.5FE. Construction of new six classroom building with link canopy. FS canopy and external works to provide new extended hard play and additional car parking.
- (ii) P17/V0750/DIS, Land Off Field Close Kingston Bagpuize, The application is for: Discharge of conditions 1- PLC:1101 Commencement 3 yrs - Full Planning Permission, 2- PLC:1111 Approved plans *, 3- PLC:9503 MC3 - Materials in Accordance with App.(Full), 4- PLC:9719 RE17 - Slab Levels (Dwellings) (Full), 5- PLC:4202 Tree Protection (General), 6- PLC:9206 HY6[I] - Access, Park. & Turn. in accord. Plan, 7- PLC:9713 RE11 - Garage Accommodation (Full), 8- PLC:3599 UNIQUE - Highways Miscellaneous, 9- PLC:9525 MC25 - Drainage Details (Surface Water)(Full), 10- PLC:9526 MC26 - Drainage Details (Foul Water) (Full), 11- PLC:9401 LS1 - Landscaping Scheme (Submission) (Full), and 12- PLC:9402 LS2[I] - Landscaping Scheme (Implement) (Full) of application P16/V1228/FUL P16/V1228/FUL- Erection of two dwellings with provision of access road, drainage and landscape works
- (iii) P17/V0874/DIS, Southmoor House Faringdon Road Southmoor ABINGDON, Discharge of condition 9 - bat and bird boxes on application ref. P15/V2905/FUL Proposed demolition of existing building (previously used as a care home) and the construction of 10 " specialist homes designed for older people " (including 1 bungalow) with access, car parking and other facilities
- (iv) P17/V1032/DIS, Wayside House Beggars Lane Longworth ABINGDON, Discharge of conditions 3 - new roads, 5 - tree protection, 6 - landscaping scheme and 8 - drainage details on application ref. P16/V2886/FUL Erection of 3 detached houses
- (v) P17/V0774/DIS, John Blandy Primary School Laurel Drive Southmoor ABINGDON, Amendment No 1: landscaping plan received 26/04/2017

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FINANCE REPORT

Invoices outstanding		Recipient	Value
None			
Invoices paid		Recipient	Value
3/4/17	01379	KB with S Village Hall, PC room rental for March and April 2017	£400.00
3/4/17	01380	VOWH invoice 90084935 dog bins emptying	£321.48
3/4/17	01381	BGG Garden and Tree Care invoices 759/16 and 775/16	£480.00
20/4/17	01382	A&L invoice 330 Burial Ground care	£36.00
20/4/17	01383	Community First membership 2017-18	£85.00
20/4/17	01384	Oxfordshire Association of Local Councils membership 2017-18	£475.64
8/5/17	01386	Oxfordshire Playing Fields Association membership 2017-18	£50.00
8/5/17	01388	KB with S Village Hall, invoice Jan-Mar 2017 room rentals	£77.00
8/5/17	01389	A&L invoice 8 Burial Ground care	£72.00
8/5/17	01390	BGG Garden and Tree Care invoice 29/17	£240.00
8/5/17	01391	McCracken invoices 7922 and 7926, grass cutting	£1495.20
Receipts		Payee	Value
none			
Donations		Recipient	Value
8/5/17	01385	Kingston Bagpuize Cricket Club	£200.00
8/5/17	01387	Kingston Bagpuize PCC – Summer Fete table	£15.00
Clerk Payments			Value
3/4/17	01378	Clerk: March salary (inc expenses)	£328.82
3/4/17	01377	PAYE Q4 2016-17	£264.20
8/5/17	01392	Clerk: April salary (inc expenses)	£360.13