

Kingston Bagpuize with Southmoor Parish Council

Minutes of the meeting held in the Village Hall on On Monday 7th of November 2016

Present	Brian Forster (Vice Chairman)	Keith Marley	Robert Ian Charlton
	Stephen Smith	Carol Shepherd	
	With 20 members of the public and D.Cllr Eric Batts		
	Commenced 1905	Ended 2125	

1. **Apologies:** Elizabeth Oastler (Brian Forster chairing), Josie Allsworth, Melinda Tilley, David Hancox
2. **Minutes of last meeting:**
 - a. Meeting 5th September 2016 minutes were recorded as being accurate records of proceedings
 - b. Meeting 3rd October 2016: Item 6.a.ii – incorrectly recorded – a resolution of no objections was made. With this changed the minutes were recorded as being accurate records of proceedings
3. **Declarations of interest:** none
4. **Public Participation**
 - a. Graham Thomson and Guy Morgan: as nearby residents to the planning application for 180 houses, wished to record that despite the need for an Environmental Assessment it is not going to be done, and that the residents are forming an action group. Cllr Batts joined the conversation pointing out the position of the Local Plan. The Parish Council was asked to request VOWH delayed the consultation deadline. The Parish Council was asked to assist in covering the costs of the action to pay for planning consultant. This had to be declined at this stage.
 - b. Roy Wolfe: enquired about the current position about the s106 position on the Sports field (Abbey Homes). The Clerk pointed out that there had not been any developments but it is being worked on.
 - c. Ron Green: confirmed that the works on the Village Hall has been completed (see item below). Also with respect of the renting of a room in the Village Hall for Parish Council use will soon be concluded when responses have been received from the Charity Commission and Business Rates on the repercussion of the room being contractually sub-let to the Parish Council.
 - d. Jonathan Shorter: enquired on the situation with respect of the land transfer to the Tennis Club. Cllr Batts stated that Taylor Wimpey had agreed on undertaking the transfer early. The Clerk said that no contact from Taylor Wimpey has been made.
 - e. Ian Jones: enquired with respect of VOWH not taking action about No1 Larch Close. The issue has been referred to the Ombudsman.
 - f. Edna Mattingly: wished to complain about the state of Waggon Path and wanted something to be done. It was pointed out that the Parish Council has tried to get something done but whilst no-one else has the finance nor does the Parish Council at the moment.
5. **Reports from District and County Councillors**
 - a. Cllr Melinda Tilley – see attached report
 - b. Cllr Eric Batts – see attached report plus:
 - (i) The call for core sites has closed and will go to cabinet in next two months.
 - (ii) The current housing need for Oxfordshire is 14700. The VOWH allocation is

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2200 extra homes up to 2021

6. Planning Applications

a. The following planning applications were considered:

- (i) P16/V2433/FUL, 1 Larch Close Southmoor ABINGDON OX13 5DD, Erection of a new 2 bed dwelling adjoining 1 Larch Close (retrospective) – resolved to object unanimously
- (ii) P16/V2460/FUL, Corner House Kingston Bagpuize ABINGDON OX13 5AP, Sub division of the garden to The Corner House to Allow construction of new 6 Bed Detached House, together with wider access to Highway. – resolved to object unanimously
- (iii) P16/V2488/FUL, Development of one dwelling, Land at Springhill Farm Springhill Longworth OX13 5HL– resolved not to object by 3-2
- (iv) P16/V2443/RM, Appleby House Oxford Road Kingston Bagpuize ABINGDON OX13 5AP, Reserved Matters application following Outline permission P14/V1321/O for the access, appearance, landscaping for 8 dwellings – resolved not to object unanimously
- (v) P16/V2471/FUL, Webbs Cottage Witney Road Kingston Bagpuize ABINGDON OX13 5AN, Development of three dwellings – resolved to object unanimously
- (vi) P16/V2650/HH, Proposed single storey and first floor extension, 24 Draycott Road Southmoor ABINGDON OX13 5BY – resolved not to object by vote 4-1
- (vii) P16/V2704/FUL, Land off Field Close Kingston Bagpuize with Southmoor, Erection of eleven dwellings with provision of access road drainage and landscaping – resolved to object unanimously
- (viii) P16/V2568/O, Land north of Spring Hill Kingston Bagpuize with Southmoor, Outline planning application (with all matters reserved except access) for the erection of 180 dwellings (with 35% affordable housing) with associated access, public open space, allotments, community green and landscaping – resolved to object unanimously

b. For updates on previous Planning Applications see attached note.

7. Accounts

a. Refer to Finance Report

b. The Annual Return was finally signed off by the external auditors (BDO) on 30th September 2016. The issues were raised: a minute showing that the 2015/6 Risk Assessment was not in existence, and the basis of accounting to previously reported had changed. See the Issues Arising Report for more information. The Council is to note these issues for future reference. The Annual Return has been published in the public domain for 14 days as is required. The Council is asked to endorse a minute to show that the Annual Return for the accounts of 2015/6 has been approved and accepted. This was duly approved and accepted unanimously.

8. Correspondence/ Matters arising

- a. Update on Latton Close (possible unlawful business at residential address). The Clerk has not received any updates. Brian Forster is to follow this up.
- b. Pye Homes land transfer: the Clerk reported that the transfer papers had been signed and the formal registration was awaited from the Land Registry. The £7000 cheque from Pye Homes which is a contribution towards ongoing maintenance had been received.
- c. Update on discussions with KBS website on presentation of Parish Council

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documents. Deferred

- d. The current Parish Plan is still shown on the KBS website. It is obsolete and the Neighbourhood Plan will replace it. Council is asked as to endorse that a note is placed on the website to reflect this fact. Deferred.

9. Requests for Donations or support

- a. Melinda Tilley had forwarded some information from the Junior Citizens Trust together with a request for a donation towards its cause at a previous meeting. The issue was discussed and resolved to defer to another meeting whilst David Hancox clarifies some issues with the John Blandy School as to if they would benefit: Deferred
- b. The WI Committee has asked if the Parish Council might be able to make a donation of £300, in order to purchase a projector and stand for the WI to use at monthly meetings. This request was discussed. The Council felt that it may be more advantageous for the community if this facility was held by the Village Hall and rented out to anyone renting space if required. Hence it was resolved not to make the donation but if provided by the Village Hall then a contribution will be considered.
- c. South and Vale Carers Centre has asked for a donation. The centre is currently supporting 17 young carers in the Parish. No value has been suggested. Whilst some information has been provided the Council is unsure what the money would be used for. It was decided to ask for more information before making the decision.
- d. 1st Southmoor Guides has made a request for funding in order to help purchase a new event shelter which could be used on camps, meetings and days out. A shelter of this type costs £135 for the shelter, plus £25 each for the sides - so £235 in total is requested. It was decided unanimously to donate £125.
- e. Oxfordshire Association for the Blind has asked for a donation. No value has been suggested. It was decided unanimously to donate £125.

10. Village Amenities

- a. General
 - (i) The works to the Village Hall have been completed. The Village Hall Trustees have submitted an account of the improvement and hence in accordance with previous resolutions request the donation of £5000 is now paid. The Council resolved unanimously to keep to this commitment and pay the £5000.
 - (ii) Brian Forster suggested that a list of facilities which would benefit from being listed as Assets of Community Value. The issue was discussed. VOWH has the relevant application forms. It was decided that Brian Forster would get the application forms and would submit a proposed list in due course.
 - (iii) Damage has occurred to the bus shelter near Latton Close. The repair is being arranged subject to an insurance claim.
- b. War Memorial
 - (i) The flag poles need some maintenance due to wear and tear. Brian Forster has proposed a quote for repairs. It was resolved that although one pole needed attention that two units would be purchased (as per the quote) as it appears that this type of unit is difficult to acquire ie to keep a spare in hand.

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11. Next meetings

- a. Ordinary meeting 5th December 2016
- b. Extra meeting 19th December 2016 if needed
- c. Ordinary meeting 9th January 2017

SIGNED

DATE:

Notes from the Clerk

- Item 4a : The Parish Council cannot legally spend money on supporting such work.
- Item 4d: there are also other legal issues with respect of transferring or leasing public land owned by the Parish Council which is also land-locked which also need to be addressed.
- Item 4f: some members of the public wished to form a working party to undertake the work on Waggon Path. This is not advisable from a legal point of view

PLANNING APPLICATION UPDATES

The following were approved:

- (i) P16/V2352/AG, Lower Lodge Farm Charney Road Longworth Abingdon OX13 5HW, Agricultural building

FINANCE REPORT

Invoices outstanding	Recipient	Value
None		
Invoices paid	Recipient	Value
20/10/16	BDO External Audit invoice 1548381	£294.00
20/10/16	A&L Garden Maintenance Burial Ground invoice 203	£70.00
20/10/16	Village Hall room hire Jul-Sep 2016	£97.00
20/10/16	VOWH dog bins invoice 90076701	£321.58
20/10/16	Sorbus gate repair invoice 160642	£120.00
7/11/16	Simon Beddows, clear broken glass	£35.00
7/11/16	BGG invoice 536/16	£300.00
Receipts	Payee	Value
none		
Donations	Recipient	Value
None		
Clerk Payments		Value
7/11/16	Month salary chq 01344	£374.14

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REPORT FROM C'LLR MELINDA TILLEY

UNITARY DEBATE

The report commissioned by OCC from Grant Thornton came up with an option that suggested a single unitary council but with some decision making devolved to different parts of the county based on the current boundaries of the five district and city councils. A recent meeting of OCC's Performance Scrutiny Committee saw County Councillors from across all parties interested in exploring this option further – and the OCC Cabinet has now agreed to do that.

The key features are:

- A strategic unitary council with overall responsibility for determining a framework of delegation of powers and budget.
- Constitutionally established area boards reflecting the administrative boundaries of the current city and district councils exercising these delegated powers and budgets.

This model is still a single unitary, but builds on existing strengths and familiar geography, rather than starting from scratch. At this stage it is just a possible option that OCC is keen to explore further while acknowledging that there needs to be a lot of detailed negotiation in the weeks and months ahead.

GRANT SCHEME LAUNCHED FOR OPEN-ACCESS CHILDREN'S SERVICES

A £1m start-up fund has been launched by OCC to help community groups develop and deliver open-access children's services. Local solutions for open-access provision – such as 'stay-and-play' - will complement a comprehensive new service for 0-19-year-olds across Oxfordshire, which ensures the most vulnerable children are protected and that families who need extra help are identified at an early stage. As part of OCC's continuing investment in early intervention, and in addition to the £1m fund, new teams of 'locality workers' will advise and support community groups delivering open-access sessions – as well as other universal services such as schools, health and early years providers. Council-funded open access provision will continue to be offered at the new children and family centres, and other buildings as part of the new 0-19 service from next year.

CHANGES AT PROPERTY & FACILITIES

Since taking over the Property & Facilities portfolio in May, Cabinet member Lorraine Lindsay-Gale has been working with Bev Hindle, the Acting Director, to bring about some fundamental changes to the way OCC works with Carillion, the contractor that manages property resource. This includes renegotiating the contract to ensure that OCC regains oversight and control of development projects to improve performance. A 'placed based planning' system will be introduced that involves Councillors right from the start, taking advantage of their local knowledge on potential development opportunities.

HOUSING PLANS FOR OXFORD REJECTED BY SODC

Plans to build thousands of homes to deal with Oxford's housing crisis were rejected by South Oxfordshire District Council (SODC) when the Oxfordshire Growth Board, made up of council leaders, met in September to approve plans to deal with the city's housing need identified in a 2014 report. The Oxfordshire Strategic Housing Market Assessment said neighbouring councils needed to provide 14,850 houses to help Oxford cope with its increasing demand. Oxford would look to build another 550 houses, while Cherwell would contribute 4,400, Vale of White Horse 2,200, West Oxfordshire 2,750, and South Oxfordshire would build 4,950.

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REPORT FROM D'CLLR ERIC BATTS

Planning:

1 Larch Close has still not been resolved as of today. I understand a formal complaint has been lodged by the residents to the Vale. Concerning the retrospective application my request for this to be decided by the full planning committee has been accepted as of yet no date has been set for the meeting. County Highways have raised a holding objection to the application and this will need to be resolved before committee decides the application. All residents who have objected and the Parish will be informed of the committee date a few days in advance. The next scheduled planning meetings are 30th November-12th December -11th January.

Springhill:

The application for the 180 properties is in outline form and I will be meeting the officer soon to discuss the way forward, as I have said before this site is not in the current local plan part 1 and is a speculative development, and with the high possibility of the local plan being adopted before a decision is made the application will be in a weak position on 5 year housing land supply grounds.

Fallow fields and Land East of Witney Road.

Both these outline applications have not progressed in the case of Witney Road I am informed the applicant has still not found a buyer for the site and have clearly indicated they do not wish to develop it themselves. I think the change of ownership of Fallowfields may be the cause in the delay of the reserved matters coming forward; the section 106 agreements for both sites have been signed.

Field Close:

Officers have confirmed that section 106 payments will be applicable to the new application and I am happy to assist the parish to take forward any request they have. I understand the improvements to Waggon Path may be something you will be considering.

Local Plan Part 2 and Oxfords Unmet Housing Need:

The call for sites has now closed and a detailed assessment has commenced of all the sites submitted, I can't say at this moment if the site for 600 homes east of the village is on that list as the offices have as yet not shared the list with cabinet members and will not do so until the detailed assessment is complete. Once that is done the cabinet will review the sites before making a final decision on the sites to go out for public consultation early in 2017.

It should be pointed out that the 2200 homes across the Vale for Oxford do not need to be implemented until 2021.

Waste Collection:

The new scheme in relation to only clear bags in the green bins commenced last week, despite the large amount of publicity some people chose to ignore the warnings and as a result their bins were not emptied. I have asked for figures of un emptied bins in this area but as yet I do not have those figures.

Car Parks:

The new app for parking payments commenced on 1st November despite a few teething problems it seems to be working well.

Free Christmas Parking:

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Once again there will be a free parking in all the market town's in the lead up to Christmas this year the numbers of free days have been extend, Abingdon will have free parking on every Saturday between November 26th & 24th December , Farringdon will be every Saturday in December and Wantage will have free parking on every Friday in December.

Electoral Registration:

The annual canvass for this is now complete and has resulted in a very high response we think due to the very bright yellow forms that were sent out. Follow ups are now in progress on those who have not returned the forms.

Autumn Town and Parish Forum: This is being held on Thursday evening at the Beacon in Wantage and I look forward to seeing representatives of the parish there.

Unitary Councils;

It appears that the County are still trying to promote this Idea, however they are running out of time as with the County Elections taking place in May they will enter election restrictions in February which will not allow them to make any non statutory decisions.

So if anything is going to happen it will be well into 2017.

Dalton Barracks;

The Ministry of Defence announced their intention to close the barracks by 2029 this week and dispose of the land, at this moment in time no further information is available beyond this announcement.